*[Data that has been automatically pre-filled in the templates for the cover notes is based on the operational arrangements which have last been updated on 2024-03-22. Should the respective CID and/or operational arrangements have been amended in the meantime, please reach out to ECFIN-RECOVER.]*

*[DATE]*

*[AUTHOR (Organisation, not name)]*

**LV-C[C6]-R[6-3-1-r-] Modernisation of public administration**

**LV-C[C6]-R[6-3-1-r-]-M[197] Review of progress in the implementation of the Plan for Modernisation of Public Administration approved**

**Date of completion:** **Q4 2025**

**1) Context: description of the measure and relevant context from the CID annex** [text in full from the English version]

The objective of this measure is to take the first step in modernizing the public administration, which means making it more efficient and innovative and a more attractive place to work to deliver better policy and services to citizens as well as addressing the new challenges that have emerged in the context of the COVID-19 crisis. The reform consists of a) adoption of a plan for the modernisation of public administration, b) development of a concept and its gradual implementation of a single service centre, starting the centralization of public administration support functions, which is part of the modernization plan. The reform shall be implemented by 31 August 2026.

**2) Copy of the milestone/target wording** [text in full from the English version]

| Seq.num | Measure (reform or investment) | Milestone/Target | Name | Qualitative indicators (for milestones) | Quantitative indicators (for targets) | | | Indicative timetable for completion | | Reporting and implementation responsibility | Description of each milestone and target |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Unit of measure | Baseline | Goal | Quarter | Year |
| 197 | C6.6-3-1-r- Modernisation of public administration | Milestone | Review of progress in the implementation of the Plan for Modernisation of Public Administration approved | Review of progress in the implementation of the Plan for Modernisation of Public Administration approved |  |  |  | Q4 | 2025 | State Chancellery | The Cabinet of Ministers has approved the Progress Report on the Implementation of the Plan for Modernisation of Public Administration, which includes, if necessary, amendments to the plan’s measures in line with the objectives of the Plan. |

Verification mechanism:

Summary document duly justifying how the milestone (including all the constitutive elements) was satisfactorily fulfilled, with appropriate links to the underlying evidence. This document shall include as an annex the following documentary evidence: a) the review of progress in the implementation of the Plan for Modernisation of Public Administration; b) a copy of the decision of the Cabinet of Ministers approving the Progress Report on the Implementation of the Plan for Modernisation of Public Administration.

Further specification: (if relevant)

**3) List of key evidence provided in FENIX**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Identifier [same as in FENIX] | Name of the evidence.  For legal acts please provide the full legal reference and date of entry into force | Short description | Link to the requirements below |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |

**4) Detailed justification**

*[Explain clearly how the achievement of the milestone/target is demonstrated by the evidence provided,* ***covering ALL elements of the milestone/target and the elements of the measure description that are directly or indirectly linked to the milestone/target’s requirements.***  *(e.g. the fact that (i) a certain institution had (ii) to accomplish something (iii) in a certain way in order (iv) to achieve a certain goal (v) by a certain date). Please provide* ***a clear link between all the below elements and the one or more evidence items listed above.***

Requirement 1: ‘[excerpt from the milestones/target or the measure description]’

*[Explanation of fulfilment]*

Requirement 2: ‘[excerpt from the milestones/target or the measure description]’

*[Explanation of fulfilment]*

Requirement 3: ‘[excerpt from the milestones/target or the measure description]’

*[Explanation of fulfilment]*

[…]

Contribution to the achievement of other elements from the measure description: [evidence related to the elements that are not directly addressing the M/T but in the measure, where relevant]